MINUTES

OF

REGULAR MEETING

OF

BOARD OF TRUSTEES

CLINTON COMMUNITY COLLEGE

HELD TUESDAY, JUNE 25, 2024 AT 5:00 PM

MOORE BUILDING, ROOM 228

CLINTON COMMUNITY COLLEGE

PLATTSBURGH, NEW YORK

BOARD OF TRUSTEES MEMBERS PRESENT:

David Favro, Chairperson; Nine Coolidge, Vice- Chairperson; Mark Leta, Treasurer; John Redden, Elizabeth Vicencio, Devi Momot, Merritt Billiter

BOARD OF TRUSTEES MEMBERS ABSENT (EXCUSED):

Rowen Dulka, Student Trustee

ADMINISTRATORS PRESENT:

Ken Knelly, Administrator In Charge; Carey Goyette, Vice President for Academic Affairs; Steve Frederick, Vice President for Institutional Advancement; Sheri Brienza-Wypyski, Controller and Paula Rizk, Human Resources Director; John Borner, Dean of Student Affairs; Sharon Waldenmaier, Coalition Leader; Sarah Jennette, Association Secretary;

SECRETARY TO THE BOARD:

LeAnn Yelton

CALL TO ORDER:

Chairperson Favro called the meeting to order at 5:07pm. Chairman Favro asked for attendance to be taken. Quorum reached.

PUBLIC COMMENT: Trustee Vicencio commented on her time as a trustee and thanked the fellow trustees for all the time together.

The new trustee, Merritt Billiter, was welcomed.

PRESENTATION: None

**RESOLUTION NO. 147 (2023-2024):**

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES MINUTES OF THE REGULAR BOARD MEETING HELD ON MAY 22, 2024.

Motion by Ms. Vicencio, seconded by Mr. Leta, and carried by Members present as recommended by Ken Knelly.

**RESOLUTION NO. 148 (2023-2024):**

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES PERSONNEL APPOINTMENTS AND REAPPOINTMENTS RECCOMENDED AT THE JUNE 25, 2024 MEETING.

Motion by Ms. Vicencio, seconded by Ms. Momot, after some discussion about Stanley Kissel short-time period for appointment, it was carried by Members present as recommended by Ken Knelly.

**RESOLUTION NO. 149 (2023-2024):**

RECOMMEND THE BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVE THE MEMORANDUM OF AGREEMENT BY AND BETWEEN CLINTON COMMUNITY COLLEGE AND THE NON-TEACHING/PROFESSIONALS COALITION OF CLINTON COMMUNITY COLLEGE DATED JUNE 25TH, 2024, THAT PERMITS EUGENE AYOTTE TO CONTINUE TO ASSUME SOME DATA ANALYST RESPONSIBILITIES WHILE IN HIS NEW ROLE OF SYSTEMS PROGRAMMER/ANALYST FOR AN HOURLY RATE OF $23.37 FOR UP TO 15 HOURS A WEEK UNTIL OCTOBER 3RD, 2024.

Motion by Mrs. Coolidge, seconded by Mr. Redden, and carried by Members present as recommended by Ken Knelly.

**RESOLUTION NO. 150 (2023-2024):**

RECOMMEND THE BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVE THE MEMORANDUM OF AGREEMENT BY AND BETWEEN CLINTON COMMUNITY COLLEGE AND THE FACULTY ASSOCIATION OF CLINTON COMMUNITY COLLEGE DATED JUNE 25TH, 2024, THAT ALLOWS CAP COORDINATORS TO COVER THE DIVISION’S CAP WORK FOR MATH, SCIENCE AND TECHNOLOGY FOR THE FALL 2024 SEMESTER.

Motion by Mr. Leta, seconded by Ms. Vicencio, and carried by Members present as recommended by Ken Knelly.

**RESOLUTION NO. 151 (2023-2024):**

RECOMMEND THE BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVE THE MEMORANDUM OF AGREEMENT BY AND BETWEEN CLINTON COMMUNITY COLLEGE AND THE NON-TEACHING/PROFESSIONALS COALITION OF CLINTON COMMUNITY COLLEGE DATED JUNE 25TH, 2024, THAT STATES THAT THE BOOKSTORE AND FSA DUTIES, AUXILIARY SERVICES, WILL NO LONGER BE UNDER THE RESPONSIBILITY OF THE COALITION UNIT EFFECTIVE JULY 31ST, 2024.

Motion by Ms. Vicencio, seconded by Mr. Leta, and after some discussion for clarification, was carried by Members present as recommended by Ken Knelly.

**RESOLUTION NO. 152 (2023-2024):**

THE BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY MAKES THE RECOMMENDATION TO APPROVE THE REVISED PROFESSIONAL JOB TITLE FROM CO-COORDINATOR FOR HIGHER EDUCATION FOR THE JUSTICE INVOLVED TO PRISION EDUCATION PROGRAM COORDINATOR. A COPY OF THIS RESOLUTION WILL BE FORWARDED TO THE CHANCELLOR OF THE STATE UNIVERSITY OF NEW YORK FOR APPROVAL.

Motion by Mr. Redden, seconded by Ms. Vicencio, was carried by Members present as recommended by Ken Knelly.

*ADMINISTRATION REPORTS*

GENERAL REPORT & ADMINISTRATIVE REPORTS……………………………………Ken Knelly

Mr. Knelly shared the following information:

1. Ken shared the presentation that he brought to Rotary on what he has learned in his first month working at Clinton and the actions he has taken during that time.
2. Ken is working on his checklist to get the most done.
3. Everyone can help by being an advocate for Clinton.

ADMINISTRATIVE REPORTS: If anyone has questions, please reach out to members of Cabinet.

1. Ms. Vicencio had clarifying questions on IT report about finding a replacement for Jessie’s absence.
   1. She also asked about what the numbers on the Admission’s report mean in terms of enrollment.
   2. Ms. Vicencio commented on the impressive numbers for accommodative services.
   3. There were clarifying questions asked on the Second Chance Pell and what students that would affect.

REPORT OF THE FINANCE COMMITTEE………………………………………………MR. LETA, CHAIR

Mr. Leta shared that the finance committee meeting before the board meeting was productive and that they will be having another meeting in July.

REPORT OF BUILDINGS & GROUNDS COMMITTEE………………...…………….MR. FAVRO, CHAIR  
Mr. Favro shared that the B & G team is working hard to maintain the grounds, even though it is challenging to do it all with a lean staff. Mr. Favro reached out to AES to talk about spending the rest of the money from Billy Jones on the cottage.

REPORT FROM STUDENT TRUSTEE/STUDENT SENATE……………………..…………….MR. DULKA  
Mr. Dulka was absent and no report was made.

REPORT ON NEGOTIATIONS………………………………………………………….MR. REDDEN, CHAIR  
Mr. Redden shared that he met with the Faculty Association and the Coalition and gave a negotiations proposal. There will be no feedback until Opening Day when they are able to vote on it.

REPORT ON FOUNDATION…………………………………….…..…….MS. VICENCIO, BOARD LIAISON  
Ms. Vicencio shared that there have been great reports done by the foundation.

REPORT ON COMMUNICATION COUNCIL………………….MRS. COOLIDGE, TEMP. BOARD LIAISON  
Mrs. Coolidge indicated that there had not been a meeting.

COMMUNICATIONS: None

OLD BUSINESS: None

NEW BUSINESS:

NEXT MEETING: JULY 23, 2024.

ADJOURNMENT:

Motion by Mr. Billiter, second by Mr. Redden, that the meeting adjourns. Meeting adjourned at 6:15 pm.

RECORDED BY RESPECTFULLY SUBMITTED BY

LeAnn Yelton David N. Favro