



PERMISSION FOR PASS/FAIL GRADE

Student Name: _____ SS# _____

Course Requesting P or F Grade for: _____

Semester: _____ Date: _____

Where the word “free elective” appears in a curriculum, a student may take a course on a Pass/Fail basis. He/she may take only one course for Pass/Fail per semester and must have a 2.00 or higher cumulative average at the time of election. The student must inform the Instructor and Registrar’s Office in writing of his/her decision by completing the Pass/Fail Permission form not later than 15 calendar days following the first class meeting. Instructor will only give a grade of P or F if a copy of this form is in their possession. Instructor will convert the letter grade of D or better to P. All students making this election should be aware that some colleges may not accept courses with the grade of P for transfer.

The Advisor and Student has determined that the course requested above for a P or F Grade is a free elective in the student’s curriculum.

Advisor Signature

Student Signature

The Registrar certifies that the student is carrying 2.0 or higher cumulative average.

Registrar Signature

Date: _____

Instructor: Please allow the student to receive a P or F grade for your class listed above according to policy. D grade or above will constitute a P grade.

Copies to: Registrar
Advisor
Instructor