

| Semester | Year |
|----------|------|
| Fall     |      |
| Spring   |      |
| Summer   |      |
| Winter   |      |



For Office Use Only

Date/Initials:

\_\_\_\_\_

## Schedule Change Form

(Use to Add or Drop a Course)

Student CCC ID Number \_\_\_\_\_

Advisor's Signature (REQUIRED) \_\_\_\_\_

Last Name \_\_\_\_\_

First \_\_\_\_\_

MI \_\_\_\_\_

### ADD A COURSE

| Dept. & Course # | Sec. | Instructor's Signature |
|------------------|------|------------------------|
|                  |      |                        |
|                  |      |                        |
|                  |      |                        |
|                  |      |                        |
|                  |      |                        |

### DROP A COURSE

| Dept. & Course # | Sec. | Instructor's Signature |
|------------------|------|------------------------|
|                  |      |                        |
|                  |      |                        |
|                  |      |                        |
|                  |      |                        |
|                  |      |                        |

**FINANCIAL AID:** The FAO is verifying completion of credits ONLY.  
The FAO is not verifying that all courses count toward the degree.  
This action WILL/WILL NOT result in loss of financial aid.

Financial Aid Office Signature (REQUIRED) \_\_\_\_\_

**REFUND:** If you are entitled to a refund, the refund will be disbursed by check payable to the individual who is registered unless registration was paid for with a credit card or billed to a company. Refunds, cancellations or withdrawals for classes that were paid for with a credit card will be reimbursed directly to the credit card that was used for payment. If a company was billed for the tuition fee, the refund will be paid to the company.

Are you receiving or going to receive Veteran Education Benefits? \_\_\_ Yes \_\_\_ No

Student's Signature \_\_\_\_\_

Date \_\_\_\_\_

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