



46 Beekman Street, Plattsburgh, New York 12901 (518) 562-4200 Fax: (518) 562-4118 www.clinton.edu

Transfer of 'D' Grade Form

PURPOSE: This form is used to request that transfer coursework for which grades of 'D' were earned are accepted for transfer to Clinton Community College.

POLICY: Clinton Community College will accept as transfer credit a maximum of three 'D' grade courses (no more than 12 credit hours). The following criteria must be met in order for 'D' grades to be accepted:

- The request for "D" grade transfer must be approved by the student's advisor and the student must meet either condition A or B below:
 - A. The student has completed a minimum of twenty-four credit hours of study elsewhere with the grade of 'C' or better for at least twelve of the twenty-four hours.
 - B. The student has satisfactorily completed one full semester at Clinton Community College with the grade of 'C' or better for at least twelve credit hours of study.

Student Name: _____

ID#: _____

Condition Met (Circle One): A B

Transfer College	Transfer Course Title	Semester Taken	CCC Course Equivalent
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Student Signature: _____

Date: _____

Advisor Signature: _____

Date: _____

Student Major: _____

Division Coordinator Signature: _____

Date: _____

Office Use Only

Revised 9/26

Date Processed: _____

Processed By: _____