

# Campus Security and Fire Safety Report

October, 2018

*Published in compliance with U.S. Code Section 1092 (f) the Jeanne Clery Disclosure of Campus Security Policy and Campus Statistics Act for the 2016 Calendar Year*

## Inside This Report:

- \* Emergency Response and Communication
- \* Reporting Agents
- \* Safety and Security Responsibility
- \* Alcohol and Other Drugs
- \* Definitions for Crime Data Reporting
- \* Sample of Campus Programs
- \* Sexual Crimes, Assistance for Victims and NY State Penalties
- \* Crime Statistics 2015, 2016 and 2017
- \* Map of Reporting Area
- \* Community Resources
- \* Fire Safety Information and Statistics

**Note: Paper Copies of this report are available through the Office of the Dean of Student Affairs.**

## General Information

As required by 1998 Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, this report describes Clinton Community College's policies and procedures for documenting and reporting criminal activity at Clinton Community College. These data include residence halls and property owned by the Faculty Student Association Incorporated of Clinton Community College. Included in this report are the campus crime statistics for 2015, 2016 and 2017.

This law mandates that institutions receiving Title IV funds disseminate crime statistics for certain offenses on campus for the previous and two calendar years.

## Crime Prevention Tips

Always remember to secure your personal belongings and to be aware of your surroundings.

Employees and students should familiarize themselves with College emergency evacuation procedures posted in campus buildings. In addition, the campus community should read and understand the emergency activation procedures for Clinton Community College.

## Related Web Sites

History of the Campus Security Act:

[www.campusafety.org/aboutsoc/didntknow.html](http://www.campusafety.org/aboutsoc/didntknow.html)

Campus Judicial Procedures including student behavioral expectations:

<http://www.clinton.edu/student-services/Content-docs/dc/3354/gid/22/document.cml>

Clinton Community College Campus Crime Statistics:

<http://www.clinton.edu/student-services/crimestatistics.cxml>

Campus Crime Statistics—US Department of Education:

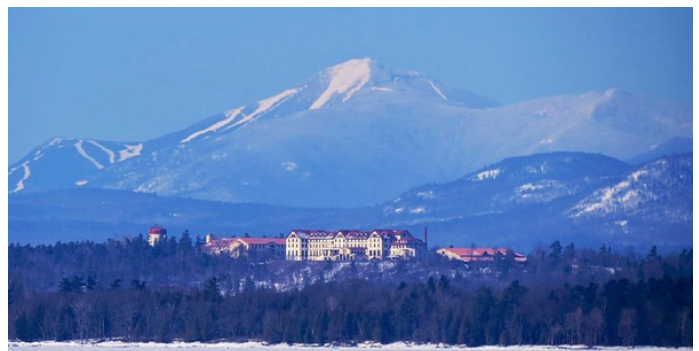
<http://ope.ed.gov/security/>

## This Report

This report was compiled by the Office of the Dean for Student Affairs and is available on the web at:

<http://www.clinton.edu/student-services/crimestatistics.cxml>

Clinton Community College will not retaliate or allow retaliation against a person who reports alleged violations of this act.



## **Missing Students Policy**

### **Overview**

Students are encouraged to identify a person who College officials can contact in the event that they are determined “missing”. Students should provide this contact information to the Office of the Dean of Student Affairs (231 Moore Building).

Missing persons should be reported directly to College Security or to the Office of the Dean of Student Affairs. **Do not wait** if you believe a student is missing. Federal law states that the campus is required to provide missing person notification to 1) all local police agencies, 2) the student’s contact person (if provided), and 3) parents of students under the age of 18 years of age.

### **Clinton Community College MISSING STUDENT Policy and Procedure**

A missing student is defined as any student who resides in a facility owned or operated by Clinton Community College/FSA and is reported missing from his or her campus residence.

#### **Residence Hall Students**

Any person who believes a student is missing should be directed to Campus Security in the Security Office at: (518) 593-0777.

Campus Security will initiate a Missing Student Incident Report.

Campus Security will escort, or contact via phone after hours, the individual filing the report to the Office of the Associate Dean for Student Services .

The following Level I protocol occurs during the first 60 minutes:

- Call student cell phone; Residence hall room check; Discussion with roommate
- Discussion with RA and other associates; Check CCTV;
- Check residence hall access card reader; Check meal plan usage; Check vehicle
- Review of class attendance; Check with employer (if available); Check hospital admittance records
- Check emergency contact number

Based on information gathered, and conversation with the emergency contact person, the Associate Dean for Student Services will decide if the case raises to a Level II protocol. Level II protocol includes:

- Make a copy of ID card picture, circulate an “All Points Bulletin” to Campus Security and to University Police at Plattsburgh State University
- Notification and transfer of information o local law enforcement
- Notification to the college’s crisis management team
- Notification to the Vice President for Institutional Advancement for press contacts and inquiries
- Notify the Assistant Vice Chancellor for University Police at SUNY System Administration at (518) 443-5859 or Dispatch at: (518) 443-5500.

#### **Commuter Students**

Off-campus individuals who contact a College office in an attempt to locate a student should be transferred to the Office of the Dean of Student Affairs to file a Missing Student Incident Report or for the Dean to attempt delivery of a message to the student assumed missing.

***It’s as easy as 1, 2, 3!***

***All members of the campus community are advised to sign up with NY Alert to receive emergency notifications.***

- 1) Go online to <http://www.suny.edu/sunyaalertsec>
- 2) Select “Clinton” from the drop-down menu
- 3) User ID and password is your Clinton Log-on. Submit and log off.

**Emergency Response**

A campus emergency is designated as any situation that significantly disrupts regular college functions for any period of time.

The campus has designated the Vice President for Administration and Finance as the Incident Commander responsible for directing all campus emergency /activation responses.

A campus evacuation is when a building or campus must be immediately vacated due to an imminent threat to personal health or safety.

Campus alerts for emergency or evacuation notices will be sent out immediately (within 5 minutes) after recognition of a campus emergency by the incident commander or designee unless sending such a message will compromise the effort to deal with the emergency or to rescue a victim. The campus will be notified of a campus emergency or campus evacuation by use of the following systems:

Activation of the active alert broadcast system which broadcasts messages across campus via a series of campus speakers. Initiated by the Incident Commander or designee. This is immediate and should occur within five minutes of the incident.

Campus email system to all students, faculty and staff. Initiated by the Incident Commander or designee. This is immediate and should occur within five minutes of the incident.

Campus voicemail to all students, faculty and staff. This is immediate and should occur within five minutes of the incident.

Messages posted to the campus web page. Initiated by the Vice President for Institutional Advancement. This should occur within a ½ hour of the incident.

Press Releases to local news media and radio stations. Initiated by the Vice President for Institutional Advancement. This should occur within a ½ hour of the incident.

Individuals tasked with the authority to send emergency notifications are as follows:

- President of the College
- Vice President for Administration & Finance
- Vice President for Academic Affairs
- Vice President for Institutional Advancement
- Director of Buildings and Grounds
- Dean of Enrollment Management
- Dean of Student Affairs

Testing of the emergency response and evacuation system should occur once per year under the direction of the Director of Buildings and Grounds. Records will be kept and maintained by the Director of Buildings and Grounds for each test, including the following information:

- A description of the test
- The date and time of the test

**Campus Crime Alerts or “Timely Warnings”**

In the event that a situation arises, either on or off campus, that, in the judgment of the Dean of Student Affairs and Captain of Security, constitutes an ongoing or continuing threat, a campus wide “timely warning” will be issued.

The warning will be issued by the Dean of Student Affairs through the college email system to students, faculty, and staff and will be posted on campus and in the campus residence halls as appropriate.

Anyone with information warranting a timely warning should report the circumstances to Campus Security at 562-4215 or the Security Annex.

**Reporting a Crime**

For non-emergencies, contact Campus Security at 593-0777 or in the Security Office, Main Bldg.

For emergencies, dial 9-1-1.

Any suspicious activity should be reported to Campus Security.

Those who report Clery Act violations are protected under the college’s non-retaliation policy. In addition, you may report a crime to the following areas:

- Dean of Student Affairs  
562-4121
- Vice President for Administration  
562-4130
- College Nurse  
562-4129
- Director of Human Resources  
562-4138

**Health Safety and Security**

Clinton Community College recognizes the importance of keeping our students, faculty and staff safe and healthy. The College’s Health, Safety and Security Committee is tasked annually with reviewing campus policies and procedures regarding the Health, Safety and Security of students, faculty and staff. Please contact the President’s office for information about membership.



**Limited Voluntary Confidential Reporting**

Anyone who is the victim of or witness to a crime is encouraged to promptly report the incident to the police. Because police reports are public record under state law, we cannot hold reports of crime in confidence.

Confidential reports for purpose of inclusion in the annual disclosure of crime statistics can generally be made to other CCC staff or administrative personnel as identified below. Confidential reports of crime may also be made by calling Campus Security at 593-0777.

**Reporting Agents**

- Campus Security* 562-4215
- Vice President for Academic Affairs* 562-4110
- Dean of Student Affairs* 562-4121
- Vice President for Administration & Finance* 562-4130

- College Nurse* 562-4129
- Director of Human Resources* 562-4138
- Counseling and Advisement* 562-4199
- Office of Campus Life* 562-4381

### Campus Security

Campus Security is provided by USA Security Associates. Campus Security Officers have the authority to ask persons for identification and to determine whether individuals have lawful business at the College. Campus Security Officers are to act as referral agents to local law enforcement and to other campus officials, and may make referrals to the campus judicial process through the Office of the Dean of Student Affairs. Campus Security personnel do not have the power to arrest. Campus security personnel have a very good history of communication and collaboration with local law enforcement, who at times are asked to respond to serious situations on campus.

Criminal offenses are reported to the local police for further investigation. Campus Security maintains close communication with local law enforcement agencies.

All crime victims and witnesses are strongly encouraged to immediately report the crime to Campus Security and the appropriate law enforcement agency. Prompt reporting will assure timely campus response and disclosure of accurate crime statistics.

### Access to/Security of College Facilities

College facilities should be used for the purposes for which they are intended and according to the following activity-based priorities:

1. Academic Programs.
2. Extra-Curricular Programs, including Athletics.
3. College Affiliated Groups (Foundation, Alumni, etc.).
4. Non-College Group Functions.

Because of potential scheduling conflicts, it is possible that late requests from high-priority groups may be rejected in favor of commitments to lower-priority groups. This requires the need for centralized and early scheduling of all College related activities.

The use of College facilities shall be generally limited to groups engaged in educational, cultural, or charitable activities. Use by groups for purposes which are primarily profit oriented is not to be permitted. This, however, does not rule out educational activities which may also enhance the user's profit potential. An example of this would be training sessions or classes for member of a professional group or trade association designed to enable the participant to serve society more effectively.

#### Applications may be Approved, provided:

1. the activity does not conflict with regularly scheduled activities of the College or specially planned events or programs not regularly scheduled but with prior approval of the administration. Generally, requests for use of facilities on Sundays or during College vacation periods will not be approved.
2. the primary function of the group is educational or cultural. The group may not be a political action group and activities may not be primarily social, fundraising, political, or religious in nature.
3. the group has adequate leadership and supervision to ensure adherence to College regulations.

#### Procedures

To promote consistency, all requests from off-campus groups shall go initially to the Director of Buildings and Grounds who will determine whether the group is eligible. Application forms are provided by the Director of Buildings and Grounds and should be completed for each instance of intended use. Each application will be reviewed separately.

A contract, which spells out the obligations of both parties, shall be signed by the user. When required by the Vice President for Administration and Finance, a certificate of insurance shall be provided by any group using space.

The College does not permit smoking, drinking or eating in any classrooms. Alcoholic beverages are not permitted on campus, unless specific permission is requested from and granted by the Board of Trustees (see Policy 1500). Nothing may be sold, given, exhibited or displayed in connection with the use of facilities unless written permission has been requested and permission granted by the Vice President for Administration and Finance.

#### Residence Life and Housing

Staff are committed to supporting the College's health and safety agenda in the residence halls. Our residence halls are supervised by a professional Director of Campus Life, and the residence halls have a live-in Residence Hall Director with at least one Resident Advisor on each floor to make students aware of safety concerns and policies.

Residence Halls are locked 24 hours per day, and access may be obtained only through the use of a Personalized Entry Device (PED) that tracks via computer database all entries into the building. Campus Security is a visible presence on the Residential Campus each evening and CCTV cameras are maintained throughout the residential campus for added security.



## Security Awareness Programs

During Orientation in August students are informed of services offered by Campus Security, the Office of the Dean of Student Affairs and the Counseling and Advisement office. Residence hall staff discuss residence hall safety during their first floor meetings. Health, Wellness, and Safety programming is done throughout the academic year by the Counseling and Advisement staff.

When time is of the essence, information is released to the college community through “timely warning” alerts posted throughout campus and via direct e-mail announcements to students, faculty, and staff.

## Reporting Locations

The main campus of Clinton Community College is located at 136 Clinton Point Drive in Plattsburgh, NY.

The residential campus, owned by the Faculty Student Association of Clinton Community College, Inc., is located approximately 2.3 miles from the main campus at 14 Dormitory Drive, Plattsburgh, NY.

Statistics from both locations are included in this report.

Please see the map on this page to better understand the definition of “campus” as required by the Clery Act.

## Behavioral Assessment

The At-Risk Team (CARES) at Clinton Community College meets weekly to assess student behavior. The intention of this group is to identify, report, and address specific student behaviors that might be of concern, but fall outside of existing reporting procedures. The group identifies students who appear to

be “at risk” of behavioral and/or academic difficulty and develops strategies for addressing these concerns with students. Specifically, this group will intervene as early as possible with students who have been identified as at-risk; collect information from faculty, staff, and students about behavior that may be threatening; stay attuned to escalating behavior or potential physical violence; and develop a plan of action to assist the student in achieving success at Clinton Community College.

Please contact the Dean of Student Affairs at 518-562-4121.

## Crime Prevention Programs

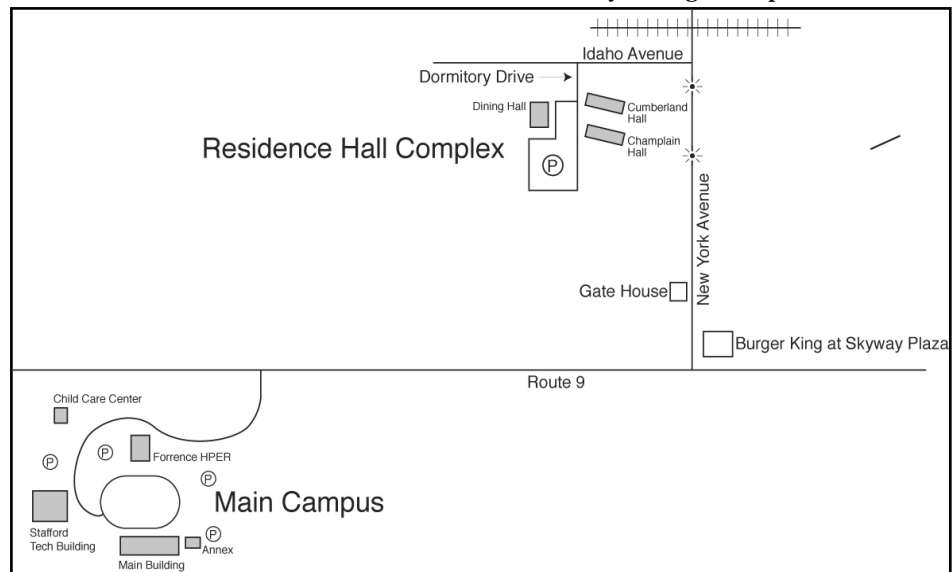
Crime prevention programs and programs addressing individual safety are offered by various College offices throughout the year. Resident Assistants regularly offer programs on personal health, wellness, and safety as part of their programming requirement in the residence halls.

Campus Security offers a campus escort program offering to escort any faculty, staff or student to their vehicle should they request one.

## Criminal Activity Off Campus

Clinton Community College does not have any off-campus student organizations requiring monitoring by local law enforcement agencies. Clinton Community College does not have any “non-campus” property. The two areas of campus are the Main Campus (on Bluff Point) and the Residential Campus (on Dormitory Drive).

*Clinton Community College Campus Locations*



## Alcohol and Other Drugs

Clinton Community College is a drug and alcohol-free campus.

Possession, use or distribution of illegal drugs or alcohol on college property or at college-sponsored events will result in serious disciplinary action. Students could be expelled. Employees could be fired.

It is important to note that, under local, State and Federal laws, illegal use of drugs and alcohol are serious crimes. Felony convictions carry serious consequences, including loss of citizenship rights dur-

ing the period of sentence and possible jail terms. Conviction jeopardizes future educational and employment opportunities.

Further information on the legal ramifications of drug and alcohol abuse, including the Student Rights and Responsibilities document and the text of Public Law 101-226, is available in the college library and in the Office of the Dean of Student Affairs. Violators are subject to college disciplinary action and possible criminal prosecution.



## Alcohol and Substance Abuse Information

### Prevention Programs

Clinton Community College has developed a program to prevent the illicit use of drugs and the abuse of alcohol by students, faculty and staff. The program provides services related to drug use and abuse including making available informational materials, educational programs, and referrals coordinated through

the Office of Counseling and Advisement.

### Local, State & Federal Legal Sanctions Governing Alcohol

The State of New York sets 21 as the minimum age to purchase or possess any alcoholic beverage. Specific ordinances regarding violations of alcohol laws are available from the Office of Campus

Security. A violation of any law regarding alcohol is also a violation of the College's Code of Student Conduct and will be treated as a separate disciplinary matter by the College.

Clinton Community College offers educational seminars on Alcohol and Other Drugs. For more information, contact the Counseling and Advisement Office at 562-4199.



**The Campus Security Act also delineates what violations need to be reported. The definitions presented in this report are taken from the Uniform Crime Reporting Handbook. The definitions of sex offenses are excerpted from the national incident-based reporting edition of the Uniform Crime Reporting Handbook.**

**CCC does not tolerate bias-related actions or activities. Contact Campus Security (ext. 777) or the Office of the Dean for Student Affairs (room 231M, ext. 121) for information on reporting a bias-related incident on campus.**

## Crime Definitions

### Hate Crime

When a person is victimized intentionally because of her/his actual or perceived race, gender, sexual orientation, ethnicity or disability.

### Robbery

Taking or attempting to take anything of value from the care, custody, or control of a person(s) by force or threat of force or violence and/or by putting the victim in fear.

### Aggravated Assault

An unlawful attack by one person upon another to inflict severe or aggravated bodily injury. This is usually accompanied by the use of a weapon or by means likely to produce great bodily harm or death, although it is not necessary that injury result when a weapon is used.

### Burglary

Unlawful entry of a structure to commit a crime including,

## Sex Related Offenses

### Sexual Abuse and Aggravated Sexual Abuse

Sexual abuse is the touching of private body parts of another person for the purpose of sexual gratification forcibly and/or against that person's will or in circumstances where the victim is incapable of giving consent because of his/her youth or mental defect

but not limited to, larceny, arson, sexual assault, criminal mischief, and all attempts to do so.

### Motor Vehicle Theft

The taking (or attempt) or use of a motor vehicle by persons not having lawful access.

### Drug Law Violations

Violations of state and local laws related to possession, sale, use, growing or manufacturing of narcotic drugs, marijuana, or other controlled substances.

### Liquor Law Violations

Violations and attempted violations of laws or ordinances prohibiting manufacturing, selling, transporting, furnishing, or possessing intoxicating liquor including, but not limited to: maintaining unlawful drinking places; furnishing liquor to a minor or intoxicated person; and drinking on a common carrier.

### Arson

Willful or malicious burning or attempting to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle, personal property of another, etc.

### Weapons Law Violation

Violations of laws or ordinances dealing with weapon offenses, regulatory in nature, such as manufacture, sale or possession of deadly weapons and all attempts to commit any of the aforementioned.

### Criminal Homicide, Manslaughter by Negligence

The killing of another person through gross negligence.

### Criminal Homicide, Murder and Non-Negligent Manslaughter

The willful killing of one human being by another.

CCC Security officers do not have the power to arrest, but work collaboratively with city police, county sheriff and state police to enact and arrest when warranted.

or mental or physical incapacity. Aggravated Sexual Abuse is sexual abuse by use of an object that is inserted into the genital or anal cavity of the victim forcibly or in circumstances where the victim is incapable of giving consent. The crime is compounded when injury occurs.





**Sex Related Offenses**

**Sex Offenses (non forcible)**

Unlawful, non-forcible sexual intercourse.

*Incest:* non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

*Statutory Rape:* Non-forcible sexual intercourse with a person who is under the statutory age of consent.

**Sex Offenses (forcible)**

Any sexual act directed against another person, forcible and/or against that person's will; or not forcibly against the person's will where the victim is incapable of giving consent.

*Forcible Rape:* The carnal knowledge of a person forcibly and/or not forcibly or against the person's will where the victim is incapable

of giving consent because of his/her temporary or permanent mental or physical capacity or because of his/her youth.

*Forcible Sodomy:* Oral or anal sexual intercourse with another person forcibly and/or against that person's will or not forcibly against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physi-

**Sexual Assault Prevention and Response**

The College educates the student community about sexual assaults and date rape through programming offered through the Offices of Campus Life and of Counseling and Advisement. The Counseling and Advisement Office also offers programs on sexual assault education upon request from students, faculty, or staff. Literature on date rape education, risk reduction, and the college's response is available at the Office of Counseling and Advisement and the Health Office.

If you are a victim of a sexual assault, your first priority should be to get to a place of safety. You should then obtain any necessary medical treatment. Victims of a sexual assault are encouraged to report the incident in a timely manner. Time is a critical factor for the collection and preservation of evidence. An assault should be reported directly to Campus Security, a College administrator, or a member of the Residence Hall staff. Filing a police report will not obligate

the victim to prosecute, nor will it subject the victim to scrutiny or judgmental opinions from officers. Filing a police report will ensure that a victim receives the necessary medical treatment, provide for the opportunity to collect evidence, and assure that the victim has access to free confidential counseling. In all cases, college personnel will assist students in notifying authorities if requested.

When a sexual assault occurs, Campus Security will notify the local police who will continue the investigation should the student wish to complete a formal report with the police. Counseling services are available to students off campus and the Counseling and Advisement staff can provide a referral should that be requested of them. Should a student request a change in their course section or residence hall room these requests can also be accommodated.

College disciplinary proceedings, as well as special guidelines for cases involving sexual misconduct, are

detailed in the Student Handbook.

The Handbook provides, in part, that the accused and the accuser are entitled to the same opportunities to have a support person during the hearing. Both the victim and the accused will be informed of the outcome of the hearing. A student found responsible for violating the College's sexual misconduct policy could be both criminally prosecuted and suspended or expelled from the College.

Campus Security can be reached at: 593-0777

Title IX Officer can be reached at: 562-4121

Clinton County Sexual Assault Services can be reached at: 1-877-212-2323

The CVPH SANE (Sexual Assault Nurse Examiner) can be reached at: 562-7370

The New York State Police can be reached at: 563-3761

**Weapons Policy at CCC**

*Firearms and dangerous weapons of any type are not permitted on campus. Our code of student conduct states: "Unauthorized possession of firearms, explosives, other weapons, or dangerous chemicals on college or FSA premises" is prohibited.*

**Reporting a crime to a college official does not obligate a victim to pursue criminal prosecution. CCC staff will assist students upon request with contacting local law enforcement .**





**Sex Offender Registry available to the public on the following web site:**

[www.criminaljustice.state.ny/nsor/index.htm](http://www.criminaljustice.state.ny/nsor/index.htm)

## Sexual Offender Registration Act

This act requires the Division of Criminal Justice Services (DCJS) to maintain a Sex Offender Registry. The Registry contains information on sex offenders classified according to their risk of re-offending as follows:

Low Risk (Level 1)

Moderate Risk (Level 2)

High Risk (Level 3)

The Act requires that DCJS also maintain a subdirectory of level 3 sex offenders.

The DCJS Sex Offender Registry site contains their subdirectory of Level 3 sex offenders as well as other information regarding New York State's Sex Offender Registry.

Sex offenders in New York are required to notify the Registry of any institution of higher education at which he or she is or expects to be, whether for compensation or not, en-

rolled, attending, or employed, and whether such offender resides or expects to reside in a facility operated by the institution.

Changes in status at the institution of higher education must also be reported to the registry no later than ten days after such change.



### Campus Disciplinary System and Sex Offenses

The accuser and the accused are entitled to the same opportunities to have a support person present during a disciplinary meeting, and both the accuser and the accused will be informed of the outcome of any institutional disciplinary proceeding that is brought alleging a sex offense.

#### Notifications Regarding College Follow-Up for Students Involved in Sex Offenses

Personal advisement is available through the Counseling and Advisement Office, (Room 142M).

Counseling or Mental Health referrals can be made to community agencies through the Counseling and Advisement Office for students affected by a sex offense.

Victims have the right to choose counseling and medical treatment and to report and prosecute their case through the college judicial system and/or the legal system. They have the right to refuse these options without reproach from any College personnel.

If requested by a student, CCC will change a victims academic and living situation after the alleged sex offense, and the options for those changes are available through the Office of the Dean of Student Affairs

## Sanctions for Sex Offenses - Clinton Community College

Clinton Community College outlines the following sanctions for judicial violations in the Student Handbook as part of the Code of Student Conduct. CCC's Lower Disciplinary Board may impose the following sanctions:

- Warning
- Censure
- Community Service
- Restitution
- Disciplinary/Residence Hall Probation
- Bans/Temporary or Permanent Relocations
- Suspension
- Expulsion
- Other (Research Papers, etc.)



## Student Due Process Rights

### Conference and Disciplinary Board Referrals

The Dean of Student Affairs, or designee, will conduct a preliminary review to determine whether the alleged misconduct might result in expulsion or suspension from the College. Students not subject to suspension or expulsion will be entitled to an informal disciplinary conference with the Dean of Student Affairs, or designee. Students who are subject to suspension or expulsion will be entitled to a disciplinary meeting before the Lower Disciplinary Board.

Students referred for a disciplinary meeting by the Dean of Student Affairs, or designee, may elect to have their cases resolved in accordance with *Disciplinary Conferences* sections of this Code. Such an election must be in writing, affirming that the student is aware a disciplinary meeting is being waived and that the full range of sanctions

may be imposed, including suspension or expulsion from the College.

The Dean of Student Affairs, or designee, may defer proceedings for alleged minor violations of this Code for a period not to exceed ninety days. Pending charges may be withdrawn thereafter, at the discretion of the Dean of Student Affairs, or designee.

### Disciplinary Conferences

Students may choose to have an administrative hearing with the Dean of Student Affairs, or designee, in lieu of a Lower Judicial Board hearing for offenses which would not result in the expulsion or suspension of students. In the case of residence hall students, the Director of Campus Life may serve as the administrative hearing officer. In the case of commuter students, the Chair of the Lower Judicial Board may serve as the administrative hearing officer.

Student rights include:

1. Written notice of the specific charges at least three (3) business days prior to the scheduled conference.
2. Reasonable access to the case file prior to and during the conference. The case file consists of materials, which would be considered "educational records," pursuant to the Family Educational Rights and Privacy Act of 1974; personal notes of College staff members or complainants are not included.
3. An opportunity to respond to the evidence and to call relevant and necessary witnesses.
4. A right to be accompanied by an advisor.

## Sanctions for Some Sex Offenses-New York State

NYS definitions for sex offenses differ slightly from those required for this report (UCR/NIBRS) definitions.

### Sexual Misconduct

These are considered Class A misdemeanors, punishable by up to one year in prison.

### Rape in the Third Degree

These are considered Class D felonies, punishable by four to seven years in prison.

### Rape in the Second Degree

These are considered Class D felonies, punishable by four to seven years in prison.

### Rape in the First Degree

These are considered Class B felonies, punishable by nine to 25 years in prison.

### Criminal Sexual Act in the Third Degree

These are considered Class E felonies, punishable by one to

three years in prison.

### Criminal Sexual Act in the Second Degree

These are considered Class D felonies, punishable by four to seven years in prison.

### Persistent Sexual Abuse

These are considered Class E felonies, punishable by one to three years in prison.

### Criminal Sexual Act in the First Degree

These are considered Class B felonies, punishable by nine to 25 years in prison.

### Forcible Touching

These are considered Class A misdemeanors, punishable by up to one year in prison.

### Sexual Abuse in the Third Degree

These are considered Class B misdemeanors, punishable by up to one year in prison.

### Sexual Abuse in the Second Degree

These are considered Class A misdemeanors, punishable by up to one year in prison.

### Sexual Abuse in the First Degree

These are considered Class D felonies, punishable by four to seven years in prison.

The purpose of campus disciplinary proceedings is to provide a fair evaluation of an allegation against a student and to determine the student's responsibility for violating the Code of Student Conduct. Formal rules of evidence are not applied, nor does deviation from prescribed procedures necessarily invalidate a decision, unless significant prejudice to a student respondent or the College may result.



**Three year campus crime statistics for the 2015 calendar year**

	2015	2016	2017
<b>Criminal Offenses-On Campus</b>			
a. Murder/Non-negligent Manslaughter	0	0	0
b. Negligent Manslaughter	0	0	0
c. Sex Offenses-Forcible	0	0	0
d. Rape	1	1	0
e. Fondling	0	0	0
f. Sex Offenses-Non-forcible	0	0	0
g. Incest	0	0	0
h. Statutory Rape	0	0	0
i. Robbery	0	0	0
j. Aggravated Assault	2	0	1
k. Burglary	1	1	1
l. Larceny	0	0	0
m. Motor Vehicle Theft	0	0	0
n. Arson	0	0	0
<b>Criminal Offenses-On-Campus Residence Halls</b>			
a. Murder/ Non-negligent Manslaughter	0	0	0
b. Negligent Manslaughter	0	0	0
c. Sex Offenses-Forcible	0	0	0
d. Rape	1	1	1
e. Fondling	0	0	0
f. Sex Offenses-Non-forcible	0	0	0
g. Incest	0	0	0
h. Statutory Rape	0	0	0
i. Robbery	0	0	1
j. Aggravated Assault	0	0	3
k. Burglary	0	1	0
l. Larceny	0	0	0
m. Motor Vehicle Theft	0	0	0
n. Arson	0	0	0
<b>Criminal Offenses-Public Property</b>			
a. Murder/ Non-negligent Manslaughter	0	0	0
b. Negligent Manslaughter	0	0	0
c. Sex Offenses-Forcible	0	0	0
d. Rape	0	0	0
e. Fondling	0	0	0
f. Sex Offenses-Non-forcible	0	0	0
g. Incest	0	0	0
h. Statutory Rape	0	0	0
i. Robbery	0	0	0
j. Aggravated Assault	0	0	0
k. Burglary	0	0	0
l. Motor Vehicle Theft	0	0	0
m. Arson	0	0	0

**Hate Crimes**

**There were no reported hate crimes for the years 2015, 2016, and 2017.**

**As of 2010, the Clery Act includes under the heading of Hate Crime:**

**Larceny-Theft  
Simple Assault  
Intimidation  
Vandalism  
Damage of Property**

**Three year campus crime statistics for 2017 calendar year  
(Continued from previous page)**

VAWA Offenses—On Campus	2015	2016	2017
a. Domestic violence	1	0	0
b. Dating violence	2	0	0
c. Stalking	0	0	0
VAWA Offenses—On Campus Residence Halls	2015	2016	2017
a. Domestic violence	0	0	0
b. Dating violence	2	0	1
c. Stalking	0	0	0
VAWA Offenses—Public Property	2015	2016	2017
a. Domestic violence	0	0	0
b. Dating violence	0	0	0
c. Stalking	0	0	0
Arrests-On Campus	2015	2016	2017
a. Illegal Weapons Possession	0	0	0
b. Drug Law Violations	0	0	0
C. Liquor Law Violations	0	0	0
Arrests- On Campus Residence Halls	2015	2016	2017
a. Illegal Weapons Possession	0	0	0
b. Drug Law Violations	1	0	0
C. Liquor Law Violations	0	0	0
Disciplinary Actions/Judicial Referrals On Campus	2015	2016	2017
a. Illegal Weapons Possession	0	0	0
b. Drug Law Violations	3	12	9
C. Liquor Law Violations	14	14	3
Disciplinary Actions/Judicial Referrals (Public Property)	2015	2016	2017
a. Illegal Weapons Possession	0	0	0
b. Drug Law Violations	0	0	0
C. Liquor Law Violations	0	0	0
Disciplinary Actions/Judicial Referrals (Student Housing)	2015	2015	2017
a. Illegal Weapons Possession	0	0	0
b. Drug Law Violations	2	12	7
C. Liquor Law Violations	12	12	3



**Campus Fire Safety**

In 2009, updates to the Clery Act require each campus to produce an Annual Fire Safety Report for any campus that has residence halls. In addition, Campus Security is responsible for maintaining a “Fire Log” to track any fire related incidents in the residence halls. Clinton Community College has two residence halls which operate as one residential complex, and fire drills are con-

ducted for both buildings at the same time.

For the 2017 calendar year, we report the following statistics:

The number of fires: 1

The number of deaths related to fire: 0

The number of injuries related to fire that resulted in treatment at a medical facility: 0

The value of property damage related to fire: 0



**Clinton Community College has approximately 75 residents living in two residence halls**

**Clinton Community College — Campus Fire Log**

**List of the titles of each person or organization to which individuals should report a fire:**

- South Plattsburgh Fire Department
- Dean of Student Affairs
- Director of Campus Security
- Director of Buildings and Grounds
- Director of Campus Life (Housing and Dining)

**Campus Fire Log**

This information is kept by the Director of Buildings and Grounds and the Director of Campus Security and includes the following information:

Location , Type/Cause, Number of related injuries, Related Deaths, Property Damage, and Value of Property Damage.

**Description of the Fire Safety System for each on-campus Housing Facility**

Each residence hall is equipped with a fully functional sprinkler system and the system is monitored by Mahoney Notify.

room and by each entryway. Each residence hall has a fire hydrant beside the building.

Each residence hall floor is equipped with 2 fire extinguishers, and there is a fire extinguisher in each laundry

**Fire Safety Rules in the Residence Halls**

Students are permitted to bring a mini-fridge (no larger than 4.0 cubic feet) and may have only one fridge per room. Electric appliances with exposed heating elements are not permitted. Rice cookers, toasters, George Forman grills may NOT be used in the residence halls. Coffee makers are allowed as long as they have an automatic shut-off feature. Students are allowed to bring their own microwaves as long as they are under 750 watts.

Our residence halls are smoke free, there is no smoking allowed in the residence halls at Clinton Community College. In addition, open flames, halogen lamps, incense, and cooking in the residence halls are prohibited.

## **Procedures for Student Housing Evacuation**

Evacuation plans are posted on each residence hall floor, and the evacuation procedures are discussed with incoming students at residence hall orientation . In addition, Fire Marshals are appointed on each residence hall floor, and procedures are reviewed during floor meetings. Residence Life and Security staff also conduct monthly health and safety inspections to make sure that sprinklers and smoke detectors in individual resident rooms are functioning properly. Students who do not comply with evacuation procedures are subject to judicial sanctions.

Each semester, the Residence Life staff meets with local Fire Department officials to review and discuss policies and procedures related to equipment and evacuation procedures.



### **Policies for Fire Safety Education and Training Programs for Students, Faculty and Staff**

During the beginning of each semester, residence hall students are trained by the Director of Buildings and Grounds on evacuation procedures and fire safety rules. Residence Life staff are trained by personnel from the local fire department during their annual training just prior to the opening of the residence halls. Topics include fire safety awareness, staff roles during an emergency, and proper use of fire safety devices (smoke detectors, pull stations, etc.).

During daily rounds, residence hall maintenance staff check fire extinguisher levels, exit signs, detectors, doors, pull stations and emergency lights within each residential unit.

Residence Life and maintenance staff conduct monthly Health and Safety inspections of student rooms to ensure compliance with all fire, health and safety policies.