

Complete this form if someone is NOT required to file a 2021 tax return with the IRS. **All INDEPENDENT STUDENTS & PARENTS MUST GET AN IRS NON- FILING LETTER FROM THE IRS (see back) in addition to completing this form.** Once we receive ALL forms, student awards can be determined.

STUDENT FIRST NAME: _____ M.I. _____ LAST NAME: _____

Tax Status & Requirements Check the box that applies:

Independent Student

- Student/Spouse worked but wasn't required to file a 2021 Federal Tax Return. Complete the section below **and** if married, both must **attach** copies of 2021 w-2's AND **attach** an ***IRS Non-Filing Letter** for the 2021 tax year. **SEE BACK**

Student/Spouse Name	Employer Name	2021 Amount Earned

- Student/Spouse did **not** work in 2021 & not required to file a tax return. **Attach** a copy of an ***IRS Non-Filing Letter** for the 2021 tax year. If married, spouse must do the same. **SEE BACK**

Tax Status & Requirements Check the box that applies:

Dependent Student

- Student worked but wasn't required to file a 2021 Federal Tax Return. Complete the section below **and** attach copies of 2021 w-2's.

Student Name	Employer Name	2021 Amount Earned

- Student did **not** work in 2021 and isn't required to file a tax return.

Tax Status & Requirements Check the box that applies:

Parent

- Parent(s) worked but not required to file a 2021 Federal Tax Return. Complete the section below **and** attach copies of 2021 w-2's AND **attach** an ***IRS Non-Filing Letter** for the 2021 tax year. **SEE BACK**

Parent Name	Employer Name	2021 Amount Earned

- Parent(s) did **not** work in 2021 & is not required to file a tax return. **Attach** a copy of an ***IRS Non-Filing Letter** for the 2021 tax year. **SEE BACK**

Student Signature

Student Spouse Signature

Parent Signature

Date

***IRS Non-Filing Letter Directions**

To request a 2021 Non-Tax Filing Letter from the IRS:

1. Go to www.IRS.gov, click on “Get Your Tax Record” or call 1-800-908-9946. (this option will not work if you’ve NEVER filed a return)
2. Fax or mail the IRS Form 4506-T directly to the IRS. Once you receive the Non Filing Letter, Make sure you put the name of student on every page and submit it to the aid office.

To obtain the IRS Form 4506-T, go to: www.irs.gov/pub/irs-pdf/f4506t.pdf

Check the CCC Student Portal often for status of your documents.